

MANUSCRIPT SUBMISSION GUIDELINES

The editorial policy of **ARP Rheumatology** follows the Editorial Policy Statements published by the Council of Science Editors, available in: <https://www.councilscienceeditors.org/resource-library/editorial-policies/white-paper-on-publication-ethics/>

Articles should be written in English. The accuracy of the manuscript contents, as well as written opinions, are of the exclusive responsibility of the author(s).

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Authorship criteria

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1. Having had a substantial contribution to the conception or design of the work, acquisition of data, analysis and interpretation of results;
2. Drafting the work or revising it critically for important intellectual content;
3. Final approval of the version to be published;
4. Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

All those designated as authors should meet all these four criteria for authorship, and all who meet the four criteria should be identified as authors. Everyone who has contributed to the manuscript, but who does not meet the authorship criteria, should be referred to in the acknowledgements.

Instructions for authors

To avoid delays during the revision process authors should read carefully these instructions and assure that the manuscript length and format conform to the requirements before submitting.

ARP Rheumatology offers a web-based submission and double-blind peer-review process of the manuscripts. Through the **ARP Rheumatology** website (www.arprheumatology.com), authors can submit and track the status of their manuscripts as they progress through the review process. The corresponding author is notified by email about the status of the manuscript on the same day of the decision.

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- **Authors and affiliations:** The author’s names and affiliations are mandatory.
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Types of papers

- **Editorials** will be requested by the Editor and will be based on particularly relevant issues or on comments to articles published in that issue of ARP. Editorials should not exceed 1200 words, with a maximum of 15 references and one Table or Figure;
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References

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Examples:

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Ex: Hill J, Bird HA, Hopkins R, Lawton C, Wright C. Survey of satisfaction with care in a rheumatology outpatient clinic. *Ann Rheum Dis* 1992; 51: 195-197.
- **Article published online (insert DOI)**
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Ex: Merkel PA, Curthbertson D, Hellmich B et al. Comparison of disease activity measures for ANCA-associated vasculitis. *Ann Rheum Dis* Published Online First: 29 July 2008. doi:10.1136/ard.2008.097758.
- **Chapter in book**
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- **Book**
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Ex: Lorig K. Patient Education. A practical approach. St Louis: Mosby-Year Book, 1992: 51.

- **Online document**

Document title. <http://address>. Accessed date.

Ex: 2021 update of the EULAR points to consider on the use of immunomodulatory therapies in COVID-19. <https://ard.bmj.com/content/81/1/34>. Accessed in January 29th, 2022.

Acknowledgements

Include in this section acknowledgements to people that have contributed to the work but are not qualified as authors. Institutions and sources of financial support may also be included in this section.

Supplementary material

As a complement to the manuscript and in order to be available online-only, authors may submit supplementary material which should be essential to the integrity of the paper. The material is subject to the same editorial standards and peer-review procedures and should be submitted on the Tables/Figures section as a .docx or PDF file. If the editorial board doesn't consider it essential to the paper, the publisher reserves the right to decline the publication of supplementary material.

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